

## **SKOB – RISK MANAGEMENT**

### 1. GROUND

| <b>Risk</b>       | <b>Mitigation</b>                                    | <b>Responsible Person</b>     |
|-------------------|--|-------------------------------|
| Playing Surface   | Inspection before each game or at practice.          | Ground Manager.               |
| Boundary          | Clearly marked and spectators kept at safe distance. | Ground Manager.               |
| Area Behind Goals | Marked off to be clear of spectators.                | Ground Manager<br>Goal Umpire |
| Goal Posts        | Padded for Player protection.                        | Ground Manager.               |

### 2. AREA SURROUNDING GROUND

| <b>Risk</b>                                | <b>Mitigation</b>             | <b>Responsible Person</b> |
|--|-------------------------------|---------------------------|
| Spectator/Member of Public Hit by the Ball | Warning signs on pathways.    | Ground Manager.           |
| Falling limb from trees.                   | Regular inspection of trees.  | Stonnington Council.      |
| Rubbish Build up/Contamination             | Adequate rubbish receptacles. | Ground Manager.           |
| Rubbish bins regularly emptied.            | Put out for collection.       | Glen Iris Junior FC.      |
| Wet leaves/obstruction on footpaths.       | Inspection on game day.       | Ground Manager.           |

### 3. CANTEEN

| <b>Risk</b>               | <b>Mitigation</b>  | <b>Responsible Person</b> |
|---------------------------|--|---------------------------|
| Rodent/insect infestation | <ol style="list-style-type: none"> <li>1. Canteen thoroughly cleaned after use.</li> <li>2. No food left on premises that is not properly stored.</li> </ol> | Canteen Manager.          |
| Fire                      | Fire blanker/fire extinguisher in working order.   | Canteen Manager.          |
| Food poisoning.           | Food prepared and stored in accordance with food regulations.  | Canteen Manager.          |
| Burns to staff            | Staff property instructed to minimise risk and they are properly clothed for work being undertaken.  | Canteen Manager.          |
| Electrical Malfunction    | Ensure all equipment is in good working order and extension leads are properly tagged.   | Canteen Manager.          |
| Staff training            | Ensure all canteen staff are properly briefed in food handling.  | Canteen Manager.          |

### 4. CHANGE ROOMS/TOILETS

| <b>Risk</b> | <b>Mitigation</b>  | <b>Responsible Person</b> |
|-------------|--|---------------------------|
| Cleanliness | Ensure change rooms/toilets are clean before practice matches. | Ground Manager.           |

## 5. GOVERNANCE REGULATION

| Risk                    | Mitigation   | Responsible Person                              |
|-------------------------|--|---|
| Local/state regulations | Ensure all regulations are complied with and relevant notices displayed including: <ul style="list-style-type: none"> <li>• Food premises licence</li> <li>• Liquor Licence</li> </ul> | Committee                                       |
| Emergency Contacts      | Ensure prominent notice with contract numbers for:<br>Police<br>Ambulance<br>Hospital<br>Council   | Committee                                       |
| Reporting Procedure     | Ensure Annual Return to Consumer Affairs is completed.   | Committee/Secretary/Public Officer              |
| VAFA                    | Ensure all VAFA requirements are met in relation to match days.  | Football Manager<br>Ground Manager<br>Committee |
| Liability Insurance     | Liability Insurance is in place and cover notified to council and other relevant authorities.  | Secretary                                       |
| Emergency Evacuation    | An evacuation plan is developed noting an assembly point in an emergency.  | Committee                                       |

## 6. PLAYERS/PLAYING CONDITIONS

| <b>Risk</b>                                   | <b>Mitigation</b>  | <b>Responsible Person</b> |
|---|--|---------------------------|
| Safe workplace for players                    | Ground inspection prior to practice/games  | Ground Manager            |
| Storm, Lightning, Extremely High Winds        | Consult with umpire if conditions become dangerous/possible abandonment of game. | Ground Manager/Umpires    |
| Spectators close to ground<br>Risk to players | Spectators to be in safe areas away from boundaries and goal areas               | Ground Manager            |

NOTE: Should a risk that cannot be rectified is present at the ground or surrounding areas a risk assessment in accordance with Australian Standards AS31000 – 2009 must be undertaken which quantifies likelihood and consequences.